

PROJECT:	Billings Bypass Corridor Study	DATE:	6/10/2021
PROJECT NUMBER:	4051.21884.01	TIME:	10:30 am
ORGANIZER:	Lisa Olmsted	SUBJECT:	OC Check-in Meeting
LOCATION:	Teams	CONTACT INFORMATION:	lolmsted@dowl.com

**ATTENDEES:**

Scott Walker, Transportation Planning Coordinator, City/County Planning	Mike Black, County Engineer Yellowstone County Public Works
Wyeth Friday, Director, City/County Planning	Jennifer Owen, Heights Task Force
Elyse Monat, Active Transportation Planner, City/County Planning	Gene Wade, Board Member, YRPA
Michael Taylor, MDT	Dianne Lehm, BSED
Kurtis Schnieber, MDT District 5	Alan Woodmansey, FHWA
Parker Osterloh, MDT Planning	Doug Enderson, DOWL
Debi Meling, Public Works Director	Lisa Olmsted, DOWL
Woody Woods, Planning Board/Lockwood	

**Status Update**

- Public Participation
  - Website is active: [www.billingsbypasscorridor.com](http://www.billingsbypasscorridor.com)
    - *Check zoning to interactive map*
  - Public open house
    - *Promotion is in-process; display ads running, PR sent out, postcards in mail*
    - *Discussed open house approach and content*
      - *Committee agreed that content looks good*
      - *Will be careful to delineate Billings Bypass Corridor Study from MDT Billings Bypass project*
      - *Prepare for general Billings Bypass questions*
    - *Will send out calendar event to OC*
  - Stakeholder group meetings will follow
- Corridor Vision Development
  - *Content in-process for both open house and document development*

**Next Steps**

- Public open house #1
- Stakeholder meetings
- Draft study
- Public open house #2

**Discussion**

- *Open house venue availability after end of school year pushed the open house piece of schedule a bit, but that shouldn't impact overall schedule.*

# MEETING MINUTES

Task	Month	January	February	March	April	May	June	July	August	September	October	November	December	January	February
			1	2	3	4	5	6	7	8	9	10	11	12	13
Project Management and Coordination	Administer work plan														
	Correspondence with City staff and stakeholders														
	Weekly progress reports														
	Six POC meetings with minutes														
	Contract management and monthly invoicing														
Public Participation	Brand and logo														
	Project website*														
	Public meeting #1														
	Public meeting #2														
	Stakeholder outreach														
Corridor Vision Development	Document review														
	Identify and document current land uses														
	Utility review and documentation														
	Floodplain, irrigation, drainage review and documentation														
	Transportation analysis														
	Corridor aesthetics														
Corridor Study Document	Draft study														
	Compilation and discussion of stakeholder comments with POC and MPO														
	Fifteen full-color copies and electronic web-based version														
	Presentations of Draft Study: TAC, Planning Board, City Council (work session), Board of County Commissioners, PCC														